

Circular: NPCI/2019-20/BBPS/022

14<sup>th</sup> January 2020

To,

All BBPOUs

Bharat Bill Payment System

Dear Sir/Madam,

**Subject: BBPS-Activation of Biller Post submission of Biller Consent Form and Timeline for Activation of Agent Institution post submission of Agent Institution Consent Form / Letter**

**1. Activation of Biller Post submission of Biller Consent Form / Letter**

The following will be the criteria:

- The Biller BBPOU (BOU) must submit the consent letter within 7 days of its receipt from the biller.
- Biller activation has to be completed within 60 calendar days of the receipt of the consent letter.
- In case integration / activation is expected to be delayed beyond 60 days BOU's should proactively intimate the BBPCU and the biller.
- Integration not completed beyond 60 calendar days would be reviewed on a case to case basis wherein the BBPCU will have discretion to either retain or disallow the BOU.
- The aforesaid provisions will come into effect from the date of the issue of this circular

**2. Timeline for Activation of Agent Institution post submission of Agent-Institution Consent Form / Letter**

The following will be the criteria:

- The COU must submit the consent letter within 7 days of its receipt from the Agent Institution
- Agent Institution activation has to be completed within 60 calendar days of the receipt of the consent letter. The circular in this regard advising 120 days from the receipt of the consent stands revised forthwith with other contents remaining the same
- In case integration / activation is expected to be delayed beyond 60 days COU's should proactively intimate the BBPCU and the Agent Institution.
- Integration not completed beyond 60 calendar days would be reviewed on a case to case basis wherein the BBPCU will have discretion to either retain or disallow the COU.
- The aforesaid provisions will come into effect from the date of the issue of this Circular

Yours sincerely,



(Rahul Tandon)

Head Product & Market Development and Compliance